

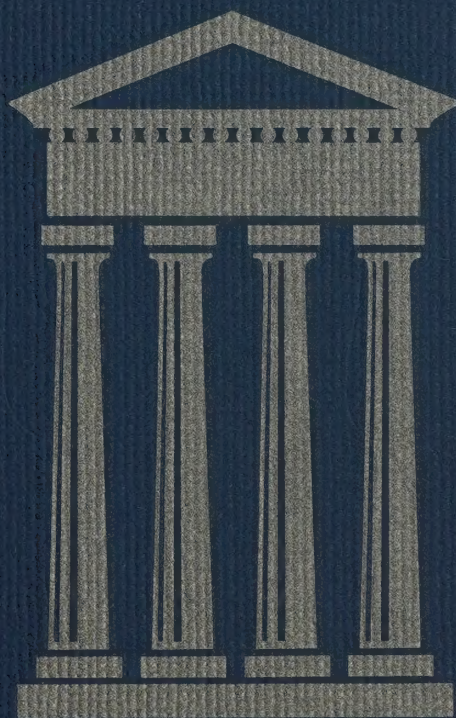
URBAN/MUNICIPAL

CA40NHBLT 74

A56E

1989

Museums of the City of Hamilton



The Corporation of The City of Hamilton
Department of Culture and Recreation

1989
YEAR END REPORT



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

4 April 1990

I am pleased to enclose the 1989 Annual Report for *The Museums of the City of Hamilton - Department of Culture and Recreation*.

The report has highlighted, in particular, the key areas of expertise that are required by the Ministry of Culture and Communications to operate a museum / heritage facility in a professional manner. These are fundamental museological standards which all museums strive to obtain in the fields of research, collections management, staff training, exhibition, interpretation & education, and conservation. They are integral to the preservation and presentation of museums and museum objects, and provide a greater understanding of the importance of our rich cultural heritage.

Sincerely,

Marilynn Havelka
Manager of Cultural Services
Department of Culture & Recreation

1989 YEAR END REPORT
OF
THE HAMILTON HISTORICAL BOARD

MANAGER - CULTURAL SERVICES REPORT

THE MUSEUMS

DUNDURN CASTLE & GIFT SHOP

THE CHILDREN'S MUSEUM

THE HAMILTON MILITARY MUSEUM

THE HAMILTON MUSEUM OF STEAM
AND TECHNOLOGY

WHITEHERN

I N D E X
*** * * * ***

<u>Page No.</u>	<u>Section</u>
i	Message from the Director of Culture and Recreation
ii	Hamilton Historical Board - 1989 Members List
iii	Hamilton Historical Board Report
iv	Historic Sites Supervisory Staff List
1	Overview - Manager of Cultural Services
6	Dundurn Castle
19	The Children's Museum
34	The Hamilton Military Museum
46	The Hamilton Museum of Steam and Technology
58	Whitehern

* * * * *

THE HAMILTON HISTORICAL BOARD
1989 MEMBERS LIST

February, 1990

MESSAGE FROM THE DIRECTOR
OF CULTURE AND RECREATION

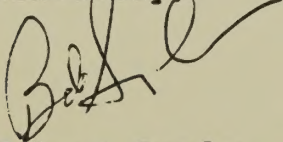
The Heritage Sites in Hamilton are indeed an appropriate mix of people, places, and artifact collections.

There are healthy indications pointing towards higher interest levels as demonstrated by our visitor ratios, but concern must be expressed concerning the preservation and enhancement of our museums to a greater degree.

The future requires a greater knowledge of our restoration needs and must ensure that we maximize visitor education and awareness.

The dedicated curatorial staff and the Manager of Cultural Services represent a sincere professional team who deliver Heritage Services of which we can all be proud.

Sincerely,



Robert Sugden, Director
Culture and Recreation Department

THE HAMILTON HISTORICAL BOARD

The Hamilton Historical Board is an advisory committee to the City of Hamilton Parks and Recreation Committee. The Board is comprised of fourteen members in total, with eleven drawn from a variety of heritage interests in the community, two aldermanic representatives and a L.A.C.A.C. appointee.

In 1989 the Board was guided by the Chairmanship of Colwyn Beynon. Building on the enthusiasm and interests of four new Board members, a number of new sub-committees were established to spearhead initiatives that would aid in heightening awareness of Hamilton's history to the community. These included a Special Projects Committee and Plaquing Committee.

Following a period of some introspection on the part of the Board, respecting its role, function, and relationship to other heritage interests, a Policy Review Committee was also established to examine, evaluate and propose, if necessary, a revised mandate for the Board. This work neared completion at the end of the year.

As per its mandate, the Board advised on numerous items during the year ably supported by the Manager of Heritage Services and the Board Secretary. These matters included the wording of the Howitzer plaque, and plaque for the Carnegie Building (formerly the Hamilton Public Library); approval of the Statement of Purpose of the Dundurn Castle Gift Shop; the production of a booklet listing Board plaques erected over the years; the naming of subdivision streets; and concern over the potential loss of the Strathcona Firehall.

Particularly warming during the year was the formal recognition of the volunteer contributions of Reverend Melville Bailey (a long standing member of the Board and its former Chairman) by the Hamilton Historical Board and the Corporation of the City of Hamilton. A Certificate of Appreciation was awarded by Mayor Robert Morrow.

The Board also expressed its appreciation to Miss Audell Schimmel, Director of Culture and Recreation, who retired during the year after many years of valued service to the City.

The Hamilton Historical Board

HISTORIC SITES DIVISION

SUPERVISORY STAFF (AS OF DECEMBER 1989)

MANAGER - CULTURAL SERVICES - MARILYNN HAVELKA

DUNDURN CASTLE

Curator	- Bill Nesbitt
Head Historical Interpretor	- Dave Adames
Gift Shop Supervisor	- Mary Markham

THE CHILDREN'S MUSEUM

Curator	- Marjorie Denton
Education Officer	- Bob Craig
Curatorial Assistant	- Lois Corey

THE HAMILTON MILITARY MUSEUM

Curator	- Brenda Brownlee
Curatorial Assistant	- Fran Donnelly

THE HAMILTON MUSEUM OF STEAM AND TECHNOLOGY

Curator (Acting)	- Ian Kerr-Wilson
Curatorial Assistant	- Dallas Wood

WHITEHERN

Curator	- Ania Latoszek
Curatorial Assistant	- Diane Collins

OVERVIEW - 1989

BY THE MANAGER OF CULTURAL SERVICES

WILLIAM

City of Hamilton Museums



The Corporation of The City of Hamilton, Department of Culture and Recreation.

Hamilton Historical Board

OVERVIEW - 1989

BY THE MANAGER OF CULTURAL SERVICES

STUDIES

EXTERNAL STUDIES

A great deal of time and effort was spent on the studies undertaken by four of the museums. Both Dundurn Castle and Whitehern initiated Conservation Building Studies, carried out by Quadrangle Architects Inc., to examine the architectural and system problems associated with the historic structures and to determine the feasibility of overcoming these problems.

The Hamilton Museum of Steam and Technology, under the expertise of Martin Weaver Conservation Consultant Inc., carried out a detailed inspection and subsequent conservation report of the nature and extent of conservation required on the Gartshore Engines and related machinery as well as on the condition of the structure and fabric of the Engine House and Woodshed.

Lord Cultural Resources Planning & Management Inc. were contracted to co-ordinate The Children's Museum Long Range Development Plan. This study is to analyze and assess the limitations of the existing operation, to identify the needs, and to recommend the direction and potential for expansion and future growth of the museum.

The studies were very timely for the museums and will assist with future budgeting, needs assessment and set some directions for the upcoming years. Funding for the projects was provided by the three levels of government: The Corporation of the City of Hamilton, The Department of Communications under the Museum Assistance Programme (Federal), and The Ministry of Culture and Communications under the Cultural Facilities Improvement Project.

INTERNAL STUDIES

An internal team, consisting of Custodial staff representing each of the five museums, developed the basis of a Disaster Plan. The project will continue into 1990.

EXTERNAL FUNDING SOURCES

The Historic Sites division also utilized other funding sources within the community:

The Ministry of Culture and Communications
(Museum Operating Grants)

The Hamilton Foundation
(Equipment for promotions and collections management)

The Musician's Trust Fund

The Canadian Museums Association
(Bursary programme)

The Ministry of Social Services
(Employment Program)

Mohawk College
(Student placements)

The Hamilton-Wentworth Roman Catholic Separate School Board
(Co-operative Education placement students)

The Hamilton Board of Education

PROMOTIONS

MARKETPLACES

The museums were represented by various staff delegates at the following marketplaces, to distribute brochures and generally promote the museums:

Feb. 7 - Attractions Ontario Marketplace, Kitchener, Ontario:
tour and group operators in the tourism industry were in attendance.

March 29-31 - Rochester Travel Expo, Rochester, New York:
promotion for motor coach companies to more than 100 major
tour operators and 1,500 group leaders from New York and the
surrounding states.

August 7-10 - Annual Joseph Brant Day, Burlington Ontario:
the event attracted over 6,000 visitors.

August 22 - Canadian National Exhibition, Toronto, Ontario: "Hamilton Day". Staff also assisted with the Children's entertainment.

November 30-December 3 - Christmas Fantasy, Hamilton, Ontario: The museums were represented at the "Festival of Trees" at the Hamilton Convention Centre.

FEATURES/EVENTS

The museums participated in the "Official Passport to an Incredible Summer" - a coupon offer whose efforts were co-ordinated by Attractions Ontario, The Ministry of Tourism and Recreation and Coca-Cola.

The Children's Museum opted into the KIDSUMMER 89 programme which attracted many out-of-town visitors to the site.

The museums also participated in the Summer Reading Programme with Terry Berry Library.

During National Tourism Awareness Week (May 20-21) the museums offered free admission for visitors to the museums on one day to increase awareness of the local attractions as well as to recognize the economic and cultural contribution tourism makes to the City of Hamilton.

In addition, Dundurn Castle's major summer festival, "Microcosm", was featured in the Dofasco News.

PUBLIC RELATIONS

The Manager of Cultural Services spoke to Museology students from the University of Toronto concerning museum management. There were interviews with CHCH-TV Heritage Day, International Museums Day and Christmas.

Marcel Masse, Minister of Communications, visited Dundurn Castle September 15 for a tour.

Christine Hart, Minister of Culture and Communications also visited Dundurn Castle for a tour.

BROCHURES

A mass mailing of "The Museums of the City of Hamilton" brochure was undertaken and many distributed to Travel Centres using the services of Festival Country. In addition, the office of the Manager of Cultural Services distributed approximately 21,750 brochures through Chambers of Commerce, tourist booths etc. and 1,450 through local hotels.

BUTTONS

A new button was produced, using the design of the cover of the new brochure. It was introduced for Heritage Week celebrations. They were also distributed on International Museums Day.

BAGS

New bags for the various Gift Shop outlets in the museums were acquired. These, too, incorporated the new logo. They are also used by the museums for educational purposes.

STAFFING

Mr. Robert Sugden was hired in March as the new Director of the Department of Culture and Recreation.

The Curatorial Assistants at the four museums (excluding Dundurn Castle) were re-classified, with the Whitehern position given full time status.

New Curators were hired for both The Hamilton Museum of Steam and Technology (April) and Dundurn Castle (June).

A full time Custodian was hired for the Children's Museum. Formerly, custodial duties were shared between the Hamilton Military Museum and the Children's Museum.

In December the Manager of Heritage Services position changed to that of Manager of Cultural Services.

An Advertising student from Mohawk College assisted the Manager of Cultural Services for a three week placement. Two others who also did placements were Tourism students and another was in the Recreational Leadership programme with a Tourism option.

COMMITTEES AND MEETINGS

The Manager of Cultural Services represented the Department of Culture and Recreation on the following committees in 1989:

Organizing Committee of the Canadian Parks and Recreation Association: annual conference hosted by the Corporation of the City of Hamilton August 13-17.

Tourism Update Committee - Visitors and Convention Services. Chair of the Local Organizing Committee for the Attractions Ontario Marketplace to be held in the City of Hamilton in 1990.

Delegate Member on the Board of Attractions Ontario.

Hospitality Committee - Chamber of Commerce.

Organizing Committee of National Tourism Awareness Week.

Heritage Day Committee.

The Manager meets on a regular basis with the museum Curators and attends the management meetings with senior staff in the Department of Culture and Recreation. The Manager also attends the biweekly meetings of the Parks and Recreation Committee (a standing committee of City Council) and the monthly meetings of the Hamilton Historical Board (an advisory sub-committee of the Parks and Recreation Committee).

TRAINING

In 1989 the Manager of Cultural Services attended:

Legal Affairs Symposium (June) in Ottawa. Sponsored by the Canadian Museums Association, it dealt with such issues as copyright and exhibition rights.

American Association of State and Local History Annual Conference (September) in Seattle, Washington. Topics included the role of boards and trustees.

DUNDURN CASTLE

ATTENDANCE

DATE	1981	1982	1983	% OF 82 TOTAL
Adult	12,832	10,822	98,107	433
Junior	4,892	10,822	2,758	125
Student	4,840	4,232	4,138	79
Other	10,782	17,712	12,070	284
TOTAL	33,346	43,688	117,073	1000

As of 1981, a total of 4,812 visitors participated in free outdoor activities in the park, and are not included in the above total.

Overall visitation has been very slightly in 1983, however there were a lot of factors like the weather and the timing of the very important summer programs and were expected to be very directed at children's visitations, however the weather was very rainy and the reduction in senior's group. The summer programs are being developed for implementation in 1984.

DUNDURN CASTLE

REVENUE

ADMISSION FEES

Category	1981	1982	1983
Admission	111,442	14,078	130,420

REVENUE FROM ALL SOURCES

Programs & Activities	5,720	5,485	5,385
Donations & Activities	310	180	10
Services	2,303	200	20
Grants & Contributions	13,451	42,074	27,123
Other Revenues & Contributions			2,100
TOTAL REVENUE FROM ALL SOURCES	19,784	48,939	34,638
Gift Shop & Merchandise	14,712	44,000	72,381
GRAND TOTAL	34,496	92,939	107,269

DUNDURN CASTLE

ATTENDANCE

<u>CATEGORY</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>	<u>% OF 89 TOTAL</u>
Adult	29,532	29,923	29,309	48%
Senior	8,698	10,324	7,758	13%
Student	4,640	4,392	4,356	7%
Child	19,593	17,352	19,034	32%
TOTAL	62,463	61,991	60,457	100%

*** As well, a total of 6,911 visitors participated in free outdoor historic programming, and are not included in the above total.

Overall visitation was down very slightly in 1989, however there were major fluctuations in the Senior and Child categories. A very successful summer programme and more aggressive marketing directed at schools resulted in a significant increase in children's visitations, however this gain was offset by a dramatic reduction in Senior's groups. Marketing strategies for both groups are being developed for implementation in 1990.

REVENUE

ADMISSION FEES

<u>Category</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>
Admission	111,693	114,608	120,487

REVENUE FROM ALL SOURCES

Programme Recovery	6,820	5,960	5,595
Outside Activities	210	189	68
Rentals	3,208	406	339
Grants-Operating	43,485	45,224	47,033
Grant-Hamilton Foundation			2,100
Dundurn Castle Total	165,416	166,387	175,622
Gift Shop/Snack Bar	46,912	38,561	72,881
GRAND TOTAL	212,328	204,948	248,503

COLLECTIONS MANAGEMENT

COLLECTION

Eighteen artifacts from eight sources were added to the collection by purchase or donation including:

- four mid-century gas fixtures to replace modern fixtures in restored areas of the Castle
- an oil sketch of a pastoral landscape by Robert Whale
- two Sheffield Plate candelabras c.1845
- several rare books for the reference library
- a Scottish woollen shawl
- a large in-grain carpet

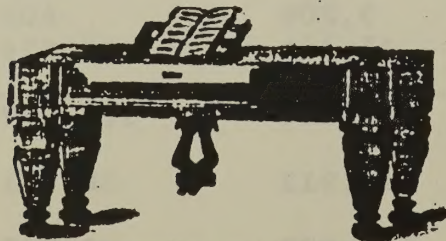
In December, an exciting local artifact was returned to Hamilton by the descendants of Peter Van Wagner: a rosewood box grand piano and stool made by the C. L. Thomas Western Piano-forte Manufactory of Hamilton, Canada West about 1855. This artifact is being restored, and will be installed in the Upper Hall where it will become a focal point for special programming.

As well, a tea urn which belonged to an early Mayor of Hamilton was accepted for the "City of Hamilton" collection.

A multi-year project to update and complete the Castle's collection records was begun. Ms. Kelly Barrett, an intern from Bishop Ryan High School, spent one semester updating the artifact location files for the period rooms, and began correlating classification and donor files with artifact worksheets. With the help of The Hamilton Foundation, it was possible to purchase the Heritage Sentinel collection management system, and a portable micro computer. A registration work station is being created with the goal of computerizing records in 1990-91.

WESTERN
PIANO-FORTE MANUFACTORY,
KING-STREET WEST.

Provincial Exhibition, 1860.
FIRST PRIZE!



CHARLES L. THOMAS

Dundurn Castle

From May 1860 Hamilton Spectator

DEACCESSIONING

The deaccessioning of an early 20th Century sofa and kitchen table, which do not conform to the collection mandate or terminal date of 1855, was approved, however a suitable recipient museum has yet to be located.

LOANS

One short term outgoing loan was made to the Hamilton Public Library for a seasonal display. The McMaster Art Gallery continues to hold a collection of Hogarth prints on loan.

A short term incoming loan of 19th Century brewing equipment was received from the Seagram Museum for the temporary exhibit "The Butler Did It".

CONSERVATION

Conservation work was delayed pending the arrival of a new curator, however a number of projects were completed in 1989, with an emphasis on works of art and textiles. As well, efforts were made to create better on-site storage conditions through use of appropriate packing materials and storage areas. Professional conservation work was carried out on the following:

PAINTINGS, WORKS OF ART, ETC.

- repairs and cleaning to badly damaged oil painting of Sir Allan found in storage. (date and artist unknown)
- de-acidification, cleaning and re-matting of watercolour streetscape c.1835

TEXTILES

- six samplers (late 18th-mid 19th century) were cleaned, de-acidified and remounted
- a small hooked hearth rug was cleaned and repaired
- the overshot coverlet from the Sick Room was cleaned

Dundurn Castle

FURNITURE

- the kneeling pad on the prie-dieu from Aunt Sophia's Suite was repaired
- a restoration of the newly acquired Van Wagner piano was begun

To help safeguard the kitchen collection, a large selection of reproduction kitchen implements was ordered so that artifacts now in use may be retired.

RESEARCH

Curatorial research was carried out in a number of areas in preparation for particular projects. In particular these areas were:

- mid-19th century working dress in the Hamilton area for staff costuming
- small estate brewing (research done at Seagram Museum) for a brewing exhibit and re-interpretation of Dundurn brewery
- early Victorian floor coverings, for carpet replacement project
- collection management computer software

As well, the Curator spent a productive day interviewing Marion Macrae and Anthony Adamson, two of the principal figures involved in the 1964-67 restoration of Dundurn, about that project.

Interpretive staff were given research assignments to enhance the quality of information presented to the public. Projects included:

- finding and testing appropriate period recipes
- further research on MacNab family
- "site specific" research about Christmas, 1855, and harvest time

Dundurn Castle

BUILDING STUDY

Quadrangle Architects were commissioned to do a conservation study of the Castle and its dependant buildings. This extremely useful document includes an as-found condition report which highlights structural and mechanical problems, a prioritized list of building deficiencies and technically and historically appropriate solutions, and rough estimates of their cost. This will be an invaluable tool in the development of a comprehensive plan for the maintenance and conservation of the site's most irreplaceable collection of artifacts - its buildings.

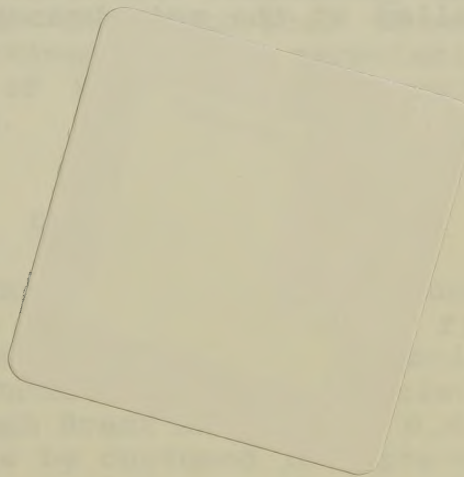
BUILDING CONSERVATION & MAINTENANCE

Major exterior work was delayed pending results of the consultants' report, however several indoor projects were completed including:

- replacement of outdated burglar alarms with an updated security system
- installation of a draft inducer on the kitchen chimney to eliminate smoke back-up caused by the new chimney liner
- repainting of worn interior floors in appropriate period colours and finishes
- refurbishing former public washrooms as a behind the scenes "prep kitchen" for historic programming

Of course regular inspection and maintenance of building systems, fire and burglar alarms, fire suppression equipment, and pest control devices were carried on throughout the year.

Dundurn Castle



EXHIBITIONS

PERMANENT

Several changes to the period room settings were begun in 1989. New reproduction carpets, in both Brussels and In-grain weave, were ordered for the Upper Hall, Dining Room, Nursery, and Aunt Sophia's Suite. Also, period gas fixtures were purchased to replace some modern fixtures in restored areas.

Several areas in the Castle were rearranged during the Christmas period to help with the interpretation of research done on that season.

TEMPORARY

An exhibit on brewing at Dundurn, entitled "The Butler Did It" was installed in the Billiard Room throughout the fall/winter season. This exhibit included information about the operation of Sir Allan's private brewery, and an excellent collection of brewing equipment from the Seagram Museum.

An exhibit to promote seasonal events at the Castle was designed by staff and installed at the main branch of the Hamilton Public Library.

PROGRAMMING

EDUCATIONAL

Besides the regular house tour, a variety of participatory programmes were offered for school and young people's groups, including:

- Life of a Servant
- Life of a Tweenie
- Life of an Upper Class Child
- Visit with Nanny
- Then and Now
- Guide and Brownie Needlework and Baking Badge Workshops

Attendance levels remained identical to 1988 levels, however these programmes continue to be under used. Working with school boards and individual teachers, staff are evaluating and redeveloping these programmes in terms of historical accuracy and site appropriateness, cost effectiveness, and marketability. The aim is to have a complement of high quality, curriculum-oriented programmes to offer in 1990.

OUTREACH

The Curator and staff had many opportunities to educate and promote beyond the walls of the Castle, including five television interviews, several lectures and slide presentations for groups such as the IODE and the Ontario Genealogy Society, promotional displays at the C.N.E., Joseph Brant Museum, and O.M.A. Conference, and several in-school visits by costumed interpreters.

SEASONAL

A number of special seasonal programmes were offered including St. Patrick's and Valentines' Day workshops, Children's musical mornings, and workshops on Victorian Christmas decorating and entertaining. The most successful were the holiday story-telling evenings, with over 100 participants, and Candlelight tours for more than 700 visitors.

SPECIALTY TOURS

Dundurn Castle provides many opportunities for groups with special needs or interests. Special tours arranged in 1989 included:

- Collectors' Tours for adult groups interested particularly in artifacts from the collection (321)
- French tours (17 groups)
- Tours for people with disabilities (75)
- "Fam" or familiarization tours for tour operators and others involved in the tourism industry (8 groups)

SPECIAL EVENTS

The summer season was marked by four highly successful special events which capitalized on various historic themes.

Children's Summer Festival, a day of Victorian entertainments, crafts and activities for families, drew 1,200 participants of all ages.

Microcosm, an annual exhibition of 19th century arts, crafts and performers attracted 3,000 visitors.

An evening of Chamber Music was performed in the courtyard by the McMaster String Quartet. This event was attended by 120 enthusiastic music lovers and received popular and critical acclaim.

Dundurn Castle

Programming

The special events season ended with a Victorian Garden Party which included Highland Dancing and period music and refreshments. Six hundred people took part in this event. Dundurn staff were involved in the organization of OMNI, the annual conference of the Canadian Parks and Recreation Association. The Castle hosted special programmes for families of delegates and a garden party reception for the Executive.

In September the Castle was visited by Christine Hart, the new Minister of Culture and Communications for the Government of Ontario. The Minister received a personal tour and took part in sampling the results of kitchen research. She was presented with Donald Beer's book "MacNab".

Dundurn Castle

STAFF TRAINING & DEVELOPMENT

Staff training was a priority in 1989. Staff took advantage of courses run on-site using in-house and guest speakers, seminars conducted through the Human Resource Centre and the Department of Culture and Recreation, as well as programmes and conferences offered by various museum organizations. Training included:

IN-HOUSE

- "Life Below Stairs", guest speaker Christine Castle
- "Interpreting from the Artifact", conducted by the Curator
- General staff training for new staff
- Various "seasonal" training sessions, eg. interpreting Christmas and harvest time

CITY-RUN

- "Supervising Others", Margaret Pruden, Assistant Head Historical Interpreter
- "Stress Management", Tom Minnes, Assistant Head Historical Interpreter
- "WHIMIS", All staff (full day session at Dundurn)
- "Dealing With the Public", John McMicking, Monitor
- "Asbestos Workshop", Don Paterson, Custodian

OFF-SITE

- "Milestones in 19th Century Life" held by Ontario Historical Society at Gibson House, Shirley Karpf and Tom Minnes, Historical Interpreters
- "Serve It Forth" (Victorian Christmas Cooking) held by Ontario Historical Society at Black Creek Pioneer Village, Chris Marcoux and Cathy Masterson, Cook/Demonstrators

Dundurn Castle

Staff Training & Development

- "Health and Safety in Museums" held by Ontario Museum Association at Marine Museum of Upper Canada, Don Patterson, Custodian
- "Volunteerism Workshop" held at the Royal Botanical Gardens, Dave Adames, Head Historical Interpreter
- "First Person Interpretation" held at Black Creek Pioneer Village, Dave Adames and Bill Nesbitt
- "Packing and Shipping Artifacts" held at Royal Ontario Museum", Don Patterson

ANNUAL CONFERENCES

- Ontario Museum Association, Bill Nesbitt, Curator
- Ontario Historical Society, Katherine Killins, former Head Historical Interpreter
- Association of Living History Farms and Museums, Katherine Killins
- Mid Atlantic Museums Association Museum Education Conference, David Adames, Head Historical Interpreter
- National Conference on Disaster Management, Don Patterson, Custodian

Dundurn Castle

LIBRARY

Several books were purchased for the library on topics including local architectural history and costume construction. A 19th Century "Drawing Room Portrait Gallery" (containing an engraving of Lord Bury, Sir Allan's son-in-law) and a cookbook were donated for the reference collection. Magazine and journal subscriptions included titles dealing with antiques, material culture, museum issues, and Victoriana.

The library was well used by staff doing research for historical programming and costuming, and was also used on numerous occasions by outside researchers.

OUTDOOR HISTORICAL PROGRAMMING

The trend established in 1989 to more closely tie the outdoor summer programme with the historical activities of the Castle was continued, and proved to be extremely successful. An Outdoor Activities Co-ordinator and two Assistants organized and helped run a three-part-programme composed of:

- a programme of historical performances, as in the previous year, offered from June to September on the grounds of the Castle, with a total attendance of 2,111 children, which was identical to 1989 figures
- a special new programme offered to day camps, which was used by 20 groups for a total of 435 children
- and four major special events, Microcosm, Children's Summer Festival, The McMaster String Quartet, and a Victorian Garden party, for a combined attendance of 4,920 visitors

Total attendance for all outdoor activities was:

Paid.....	555
<u>Free.....</u>	<u>6911</u>
<u>TOTAL</u>	7,466

Dundurn Castle

GIFT SHOP

After an extensive renovation, and the hiring of a new supervisor, Mary Markham, the Gift Shop has been a remarkable success story. A unique selection of historically appropriate reproduction and gift items, and attractive seasonal decorations and promotions combined to nearly double sales over the proceeding year, and to exceed revenue projections by over \$30,000.

Promotions featured in 1989 were two book signings by local historian Brian Henley, and a demonstration of corn husk doll making by Krista Plathy, a Gift Shop Supplier.

THE CHILDREN'S MUSEUM

The Children's Museum is always busy and cultural and historic sites of Seattle in its entire collection. Space is constantly altered from time to time. The history of the museum has proven to be very popular among children and adults alike. Appealing to everyone's sense of curiosity and love for knowledge. For several years the popularity and attendance records of the site have reflected the present location as well as that the children's museum is not yet another single child of being limited to a single growth by its physical size.

Despite size limitations, The Children's Museum has been able to provide a variety of services and exhibitions for the visiting public. Also, despite its virtuality every child who enters the museum experiences a sense of discovery and excitement. The Children's Museum strives to keep the excitement alive at all times. For this reason, the museum features a Junior section which is continually updated and changed. The very popular primary program, the Junior section, has been expanded and perhaps has been successfully visited by many of the children who have been that

THE CHILDREN'S MUSEUM

FOUNDED

This past year the Lord Corporation has continued to support possible plans for expansion. The staff of The Children's Museum are confident that with continued support and a special program that the museum is sure to be the center of interest and study. In this way, the Children's Museum will continue to serve the public well.

THE CHILDREN'S MUSEUM

The Children's Museum is unique among the cultural and historic sites of Hamilton as its entire exhibition space is completely altered three times each year. The vitality of the museum has proven to be very popular among children and adults alike; appealing to everyone's sense of curiosity and need for knowledge. For several years the popularity and attendance records of the site have eclipsed the present location, so much so that The Children's Museum boasts yet another unique claim of being limited in service growth by its physical size.

Despite size limitations, The Children's Museum has been able to provide a variety of services and exhibitions for the visiting public. Some aspects of virtually every topic within the school curriculum have been featured at the museum. The Children's Museum strives to meet the educational needs of all students. For this reason, the museum features a junior program (which traditionally attracts less visitors than the very popular primary program) and topics which are more specific (and perhaps less commercially viable) and targeted toward fulfilling particular needs that members of the visiting public identified.

HIGHLIGHTS

This past year the Lord Consulting Firm continued to research possible plans for expansion. The staff of The Children's Museum are confident that such research will identify a specific direction that the museum is to take in the future in terms of market and scope. In this way, the Children's Museum will continue to serve the public well.

ATTENDANCE

A summary of the attendance (weekday vs. weekend) for the years 1986, 1987, 1988, 1989.

TOTALS

	<u>1989</u>	<u>1988</u>	<u>1987</u>	<u>1986</u>	
Weekday Visitors	20,032	22,374	25,278	20,791	75%
Weekend Visitors	6,739	7,415	8,699	6,523	25%
Total Attendance	26,771*	29,789	33,977	27,314	100%
Total of Days Open	Weekday	4	Weekend	2	
Attendance (%)	Weekday	75%	Weekend	25%	
(Consistent over 4 years)					

* Reduction in this year's attendance were a result of:

- a. Restrictions placed upon the number of group tours during the popular Farming exhibit to four per day due to staffing limitations.
- b. Poor weather in December had a serious effect on attendance statistics.

Note: (The museum was virtually closed the weekend of December 16th as the parking area was not cleared.)

- c. General admissions were lower this past year during December due to shorter December holiday period. Schools closed December 22.
- d. Random, informal phone survey of area school boards has indicated that a number of schools may not have received our Fun With Math flyer.
- e. Fun With Math exhibit represents a digression for the Children's Museum in that this topic features a specific subject area studied by students at every grade level. Consultants from area school boards and teachers have affirmed the need for such an exhibit to aid students to see the value and presence of mathematics in their daily lives.

The Children's Museum

However, there is a possibility that this subject area may not be as readily appealing. This possibility does not detract from the importance of providing such an educational resource. The provision of such an exhibit does encourage children "to discover through a participatory experience a sensory awareness of the world around us."

STATEMENT OF PURPOSE, THE CHILDREN'S MUSEUM.

Market Draw - Based on Adult Comment Sheets, Children's Activity Sheets, Teacher Bookings and Guest Book.

TOTAL NUMBER IN SURVEY: 2515

Hamilton/Surrounding Area	1704/2515	68.0%
Halton County	178/2515	7.0%
Haldimand County	46/2515	2.0%
Lincoln County	99/2515	4.0%
Western Ontario	141/2515	5.5%
Eastern Ontario	7/2515	0.3%
Northern Ontario	43/2515	1.7%
Toronto and surrounding area	148/2515	6.0%
Other Provinces	45/2515	1.8%
U.S.A.	80/2515	3.0%
Out of the Country	24/2515	1.0%

NOTE: Although sheets were readily accessible at all times, fewer submissions were received this year.

MARKET SURVEY

The figures below represent a sample of visitors at the Children's Museum and how they learned about the Museum.

The Children's Museum

MARKET SURVEY (CONT'D)

1.	Repeat Visitor	102/136	32.0%
2.	Word of Mouth	88/316	28.0%
3.	Advertising (Spectator, Toronto Sun, Buffalo News)	62/316	20.0%
4.	Road Signs Drive by/Walk by	23/316	7.0%
5.	Tourist Information	21/316	6.5%
6.	Other (not stated)	9/316	3.0%
7.	Flyers	6/316	2.0%
8.	School Related	5/316	1.5%

REVENUES

Admission Fees

1987
\$23,248

1988
\$21,075

1989
\$18,433

GRANTS

Ministry of Culture and Communications Operating Grant

The Hamilton Foundation

Kiwanis Foundation

Department of Communication (Federal Government)

The Children's Museum

COLLECTIONS MANAGEMENT

Exhibit articles were acquired or borrowed for three shows during the year 1989:

1. Farming (Exhibit # 32) (March 11 to June 23, 1989)
2. Weather and Weather Forecasting (Exhibit # 33)
(July 15 to October 22, 1989)
3. Fun With Math (Exhibit # 34)
(November 14 to February 20, 1990)

ACQUISITIONS

A total number of 478 acquisitions were made during 1989, including purchases, donations, and objects made by staff or volunteers. Only those articles acquired for exhibit use are included in the following breakdown of numbers:

EXHIBIT	# PURCHASES	# DONATIONS	# STAFF OR VOLUNTEER MADE	TOTAL
Farming	80	43	46	169
Weather	141	4	17	162
Fun With Math	50	9	88	147
TOTAL	271	56	151	478

Donations were received from individuals and organizations such as The Ministry of Agriculture, C.H.M.L., Walt Disney Music, C.H.C.H. TV, Hamilton Street Railway, etc.

LOANS:

A variety of materials on loan from several individuals and organizations greatly enhanced our displays.

A total of 134 articles were loaned during 1989 for use in the exhibits, broken down as follows:

Collections Management

EXHIBIT	# OF LOANS
Farming	7
Weather	42 (includes 40 slides)
Fun With	85
Math	=====
TOTAL:	134
	=====

COLLECTIONS - GENERAL

The new full-time position of Curatorial Assistant has been filled for one year now. One of the duties of the Curatorial Assistant is to manage the collections. An OMA Collections Management Course was completed at Kingston in June to upgrade the Assistant's knowledge in this area. A report on this course was added to resource files and distributed to the other Hamilton Museums. During 1989 several major tasks were completed.

The upstairs office space was reorganized to create a separate Collections Room.

The basement underwent a major clean-up.

The collections files were systematically removed and examined, accession sheet by accession sheet (any discrepancies, duplications, errors or omissions being noted and placed in a separate file to be re-examined as time permits), and refiled in their proper order from the earliest date (opening of the Museum) to the current time. Accessions dating back to 1985 which had never been processed past their entry into the register, were duly ordered and filed.

A rough estimate of the collection count (the first ever) was done in the summer, placing the number of articles currently entered in the Museums Collections to over 3,000. This number was submitted to Lord Consultants to be used in the Long Range Plan, with the stipulation that it was to be a very rough estimate at best, owing to discrepancies in the earlier records.

Numerous articles were relocated during the year to off-site storage at Burlington and Barton Street warehouses. A list of items stored at these locations is on file.

As a correction to the current lack of an off-site accession file (for fire protection purposes), a duplicate file has been assembled and will soon be transferred to Whitehern for storage with possible conversion onto microfiche.

The Children's Museum

EXHIBITIONS

TREES: Nov. 1988 to Feb 1989

The Department of Natural Resources provided helpful information and resources. A beaver lodge and slide projector theatre were among the highlights of the exhibit.

FARMING: March 11, 1989 - June 23, 1989

A riding tractor, farm animal costumes, and a puppet theatre were among the favourite activities during this program.

WEATHER AND WEATHER FORECASTING: July 18, 1989 - October 22, 1989

This program featured activities of interest to all age groups. Some highlights included: Cloud Room Dress-up; Jacob's Ladder; Colour the Weather Contest.

FUN WITH MATH: November 14, 1989 - February 20, 1990

This junior program represents a departure from previous exhibits featured at the Children's Museum in that it concentrates on a specific subject studied by students every year. Previous consultation with area school board teachers and consultants had indicated that such a program would be a new and valuable resource for educators. Highlights have included: A General Store, Bus Ride, Calculator Change Room and Crawl in Digital Clock.

PROGRAMMING

Once again, this past year, The Children's Museum has presented exhibitions to be both educational and entertaining for both adults and children. Careful planning, which involves direct and indirect consultation (through exhibit evaluation forms) with members from the visiting public helps to determine the activities which the museum provides.

This year consultation with area school boards received greater emphasis. School board consultants in subject areas such as Science, History and Mathematics provided suggestions and source material. As always exhibits were directly related to the curriculum of area school boards in order to be of maximum benefit to teachers.

Efforts continue to increase the use of audio/visual materials within the display area. A video cassette recorder is being modified for use by students on the exhibit floor. Several computers and programs are now available to students during the Fun With Math Exhibit as a result of increased solicitation of area school boards and businesses for materials on loan.

SPECIAL EVENTS:

- | | |
|-----------------------|--|
| Saturday, February 11 | Winterfest <ul style="list-style-type: none">- Horse and buggy ride through Gage Park- Hot chocolate- Colouring books |
| Sunday, February 12 | <ul style="list-style-type: none">- Free admission |
| | |
| Tuesday, February 14 | Valentine's Day <ul style="list-style-type: none">- Announce winners of count the Hearts Contest. |
| | |
| Sunday, February 19 | Heritage Day <ul style="list-style-type: none">- Admission at the old-fashioned price of 25 cents per child.Toy maker - Alan Case - Demonstration of antique toys. |
| | |
| February 20 (week of) | Heritage Week |

The Children's Museum

Programming

- March 13 to 17 **March Break**
- Hatching of Baby Chicks.
- Contest "Guess the Hatching Time"
- Friday, March 17 **St. Patrick's Day**
- Prize for person wearing the most green
- Saturday, March 25 **Easter**
- Visit from the Easter Bunny
- Chocolate eggs given out
- Sunday, March 26 **Easter**
- Prizes awarded for winners of "Guess the Hatching Time Contest"
- April 16 to 21 **Volunteer Week**
- Distributed letters, pins, and certificates to volunteers.
- Sunday May 14 **Mother's Day**
- Make your own greeting card for Mom using rubber stamps
- Thursday, May 18 **International Museums Day**
- Saturday, May 20 **Tourism Awareness Week and International Museums Day**
- Free Admission
- Friday, May 26 **Sneaker Day**
- Sports stickers given out
- Visitors and staff wear sneakers.
- Wednesday, May 31 **Fit Day**
- Joggers and walkers were invited to sign up for 15 minutes of exercise in Fit Day Challenge - Hamilton verses London.

The Children's Museum

Programming

Sunday June 18	Father's Day
Saturday, July 22 Saturday & Sunday July 22 & 23	Children's Museum's 11th Birthday - Free admission over weekend
Wednesday, July 26	Funland Band - Performed in Gage Park at 11:00 a.m. and at 2:00 p.m. rain location - Scott Park Arena
July 28 - Sept. 8	Contest "Colour the Weather" - In conjunction with C.H.C.H. T.V. & MacDonald's
July 29	Participated in Library Summer Reading Program - Free passes to the Museum given as prizes
October 8 to 14	Fire Prevention Week - Live demonstration, snorkel truck, in action; free handouts: footballs, buttons, batteries (for smoke detector) activity books, balloons - a visit by Captain Squirt.
December 25	Christmas - Christmas activities - Write a letter to Santa - Design your own greeting card - Christmas activity book - Free candy canes

SCHOOL KIT SERVICES

Kits offered	- Dinosaurs I & II - Ancient Egypt
Kit Rentals - 17	Total # of weeks = 27 weeks.
<u>Dates offered:</u>	January 28 - end of July October 20 - November 25

Cancellations: 2
No shows: 0

The Children's Museum

STAFF TRAINING & DEVELOPMENT

All Staff Attended:

Long Range Planning Committee meeting in April.
Staff Development Day - November 8, 1989.

Curator Attended:

Absence Forms Training Session with Curatorial Assistant
-January 26, 1989
Word Perfect 5 Training Session
Financial Planning Course

Education Officer Attended:

A Special Event Preparation course at Mohawk
College.
Schneider House and Seagram's Museum to observe museum
functions and operations.
Word Perfect 5 training course.

Curatorial Assistant Attended:

A CPRA course with Education Interpreter in order to
recertify
W.H.I.M.I.S. training session
Word Perfect 5 training course
A Financial Planning course
Benefits seminar

Custodian Attended:

Aids Awareness course
W.H.I.M.I.S. training
First Aid Course
Fire Extinguisher training course

CONFERENCES:

Curator attended American Association of Museum/American
Association of Youth Museums conference in New Orleans
Curator attended CPRA conference in August
Curatorial Assistant attended Annual OMA conference in North Bay.

The Children's Museum

PUBLIC RELATIONS

How And Why It Works

Members of the Children's Museum staff participated in an on-site workshop which featured the functions and administration of children's museum for 12 students from Museum Studies Master Program at the University of Toronto.

Wentworth County teachers visited the Children's Museum as part of Professional Activity Day activities April 28, 1989.

Twelve new employees at Dundurn were invited to the Children's Museum in order to become more acquainted with its operation and purpose.

The facilities of the museum were made available to the Big Sisters Association for events held during the Week of the Child.

Presentation on school kits conducted as part of local Professional Activities Day.

Participation in Toronto-based "Kidsummer 89" - inclusion of Children's Museum's 11th Birthday Concert, July 26 as part of promotional summer program for children.

Staff volunteered at Dundurn's Children's Festival and Microcosm (summer events).

Participation in Dofasco newsletter colouring contest - free passes were offered as prizes.

Assistance was given at the Canadian Parks and Recreation Association Conference in August. Arrangements were made for a children's choir to sing the National Anthem in both official languages.

The Museum took part in Volunteer Week in April.

The Children's Museum

PROMOTIONS

A photographer from The Dofasco Illustrated News compiled a record of all exhibits for the entire year for later publication.

Staff members made periodic appearances on CHCH TV's A Bit About.

The Children's Museum staff coordinated a promotional campaign "Colour The Weather Contest" in conjunction with Matt Hayes from C.H.C.H. T.V. and MacDonald's Restaurants.

The usual exhibit mailings (3 times per year) of posters and press releases were made to the school boards, media and related businesses and organizations. Extra mailings were done for major special events.

Periodic single mailings were sent to various special publications.

The Children's Museum was included on a promotional poster published by Kidsummer 89, advertising events throughout the summer of 1989.

LIBRARY

Eleven books were purchased for use in the exhibits during 1989. Other books and tapes purchased for general research and reference totalled eight over the year.

The Museum continues to add to its magazine files with subscriptions to National Geographic, Owl, Chickadee, National Geographic World Magazine and Zoo Books.

COMMUNITY SUPPORT

VOLUNTEERS:

Eleven volunteers donated their time and creative talents throughout the year towards the creation of our four exhibits.

Federal, provincial and municipal departments (totalling 35) were also tremendously helpful in the preparation of each exhibit. Such departments provided suggestions, research material and activity centre resources. Private businesses (totalling 19) also made several donations of materials.

Most Notable:

Radio Shack: Tandy 1100 IBM compatible computer on loan until February 24, 1990

MacDonald's donated prizes throughout the Colour the Weather Contest.

Dofasco Incorporated donated \$300.00 toward the creation of a single activity centre (Weather and Weather Forecasting.)

CO-OP PLACEMENT PROGRAMS

Hamilton Public Board of Education
Hamilton-Wentworth Roman Catholic Separate School Board
Chedoke McMaster Rehabilitation Program
Wintario Internship (Assisted by The Ministry of Culture and Communications to produce the French language survey.)

The Children's Museum

THE HAMILTON MILITARY MUSEUM

ATTENDANCE

<u>CATEGORY</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>
Adult	14,497	14,629	15,709
Senior	1,997	2,284	2,644
Student	1,997	2,068	2,234
Child	6,170	5,415	6,394
Tour	2,914	2,906	3,500
Subtotal	27,555	27,302	30,481
Guests	839	683	989
TOTAL	28,394	27,985	31,470 = +12.5%

Attendance is up very comfortably, reflecting an increase which began in the Fall of 1988 and levelled off in the Fall of 1989. However, this increase merely returns the Hamilton Military Museum to its former level of between 30,000 - 32,000 annually which has not been achieved for the last few years.

VISITOR SURVEY

ATTENDANCE

Adults - general admission	15,709		
- tour	17		
- guest	712		

	16,438	=	52.2%
Seniors - general admission	2,644		
- tour	10		
- guest	56		

	2,710	=	8.6%
Students - general admission	2,234		
- tour	207		
- guest	62		

	2,503	=	8.0%
Children - general admission	6,394		
- tour	3,266		
- guest	159		

	9,819	=	31.2%

Attendance

REVENUE

ADMISSION FEES

<u>Category</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>
At the door	762	969	1,376
	\$898.45	\$1169.60	\$1502.50
By appointment	2,914	2,906	3,550
	\$2,424.55	\$3,372.70	\$4,052.40
From Dundurn	23,879	23,427	25,605
	\$4,926.85	\$5,257.25	\$6,047.20
Total	\$8,249.85	\$9,799.55	\$11,602.10
			= +18.4%

Admission revenue has increased by 18.4 % over 1988, partly due to price increases in September. These were the first admission rate increases in several years for general admission. However, as they only came in effect in September, and general admissions account for only 4.5% of the total revenue, most of the increase must be attributed to the increased programming and some to the increased numbers coming to Dundurn Castle.

OTHER REVENUES

GRANTS

Ministry of Culture & Communication Operating Grant: \$21,820.00
(+4% over 1988)

The Hamilton Military Museum

GIFT SHOP

While the Military Museum has been reporting the gross sales for a number of years, this is the first year that it will be recorded as revenue earned by the Museum rather than by the Dundurn Castle Gift Shop.

Gross sales January to April
(credited to the Dundurn Gift Shop): \$ 764.85

Gross sales May to December
(credited to the Military Museum): \$3,063.06

Total sales \$3,827.91

Total Revenue from all Sources:

Admissions: \$11,602.10

Grants : \$21,820.00

Sales : \$ 3,063.06

36,485.16

Total Operating Expenses:

\$148,640.00

The Hamilton Military Museum

COLLECTIONS MANAGEMENT

COLLECTION

Two hundred and seventy-eight artifacts, from 23 sources, were acquired by donation or purchase in 1989. Of particular note are:

- World War II Navy seaman's uniform
- Framed modern watercolour drawings of ca.1812 figures
- Dental Corps, Pay Corps and Service Corps officers' uniforms
- Royal Canadian Air Force mess dress
- World War I compass and binoculars
- Universal pattern helmet with 77th. Regiment plate
- nineteenth century holsters
- Air Force items, including escape map, language cards, POW instructions
- Extensive uniforms for a medical Corps Nursing Sister

These acquisitions raise the total collection to approximately 7,723 artifacts, of which approximately 5.4% are on display at any one time in the Museum.

LOANS

Short term loans were made to the following organizations and institutions in 1989:

Hamilton Board of Education
Royal Hamilton Light Infantry Heritage Museum
Royal Hamilton Military Institute
Macassa Lodge, Hamilton
Hamilton/Scourge Project, Hamilton
Dundurn Castle, Hamilton
Theatre Aquarius, Hamilton
Quicksilver Advertising, Ancaster
Hamilton Spectator
Peel Heritage Complex, Brampton

The Hamilton Military Museum

CONSERVATION

The museum quality matting/framing project continued with both stored items and new acquisitions in need of immediate attention. Items included:

- copy of a map of Burlington Heights,
- engraving of young Queen Victoria
- two views of the 91st. Highlanders, World War I
- three photographic portraits of the Reid brothers of Hamilton, in uniform, World War I
- photographic portrait of Captain Walker, Canadian Medical Corps.

All wheels and trucks on the exterior artillery pieces were turned and coated/painted as appropriate. Wooden carriages were painted as necessary. Cement bases for two long 24-pounder iron guns in Harvey Park were repaired.

The Military Museum purchased a second thermohygrograph in order to monitor the environment on both floors of "Battery Lodge" at the same time.

STORAGE

Six enclosed hanging cupboards have been constructed to provide sheltered storage for the uniforms. Design for the cupboards follows that used in the Canadian War Museum. These units will greatly improve the quality of textile storage.

RESEARCH/REFERENCE

The budget continues to allow the reference collection to expand and the staff works at keeping up an extensive clipping file.

The Co-Op student has been carrying out an extensive project to get various articles on to the computer so that they may be easily read and easily available for Interpreters' notebooks.

The Hamilton Military Museum

EXHIBITIONS

PERMANENT

Work began in 1989 on a major project to completely overhaul all the permanent exhibition areas. There is a new colour scheme to replace the current cream and brown, consisting of grey carpet, grey walls, white ceilings and black exhibit case bases. This will give a whole new, fresh, look to the permanent displays.

The first area to be tackled under this plan is the nineteenth century army area. Two large built-in cases were pulled down completely and replaced with a series of floor and wall mounted portable plexiglas units plus Expo system dividers. This will allow for more flexibility in altering floor plans in the future.

The nineteenth century army area has been completely revamped, commencing with badly needed new carpeting installed throughout the upper floor. The walls and ceilings have been repainted as have approximately 50% of the older exhibit case bases in that section. It will not be entirely finished until 1990.

TEMPORARY

Small temporary exhibits were mounted up to September. When the permanent exhibition renovations commenced all the temporary exhibition area cases had to be utilized pending the construction of additional portable units. However, "From Kitchen To Combat", honouring women who served in the armed forces, was available during the spring and summer. A small one-mannequin diorama, with an appropriate handout, was installed for Christmas.

OUTREACH

The Hamilton Military Museum provided off-site exhibitions to the Royal Hamilton Military Institute to enable additional items from storage to receive some public viewing as well as to prolong the life of the temporary exhibits.

In 1989 the temporary display from 1988 on mess dress uniforms was installed, followed by the women's exhibition. A case display on the Royal Canadian Signal Corps continued into 1989 and then was followed by one on the Royal Canadian Dental Corps.

These exhibits are designed, mounted and labelled by Museum staff. In addition, the Hamilton Military Museum lends artifacts each year to Macassa Lodge to enable them to mount their own Remembrance Day exhibition.

The Hamilton Military Museum

PROGRAMMING

EDUCATIONAL PROGRAMMES

The Hamilton Military Museum launched an entirely new educational programme, "Life In The Navy". It was designed in 1988 by the Curatorial Assistant and marks the first time that the Military Museum has targeted Junior Division grades with a curriculum relevant programme. As its title implies, the students discover what it was like on board a Nineteenth Century sailing ship. It covers several activities and is designed to compliment social studies units on travel, explorers, navigation etc.

The new approaches in school education have affected Intermediate Division history. To accommodate these changes the Hamilton Military Museum redesigned its "Life In The Army" programme into two distinct units. One deals with the early nineteenth century and compliments studies of the War of 1812 and Rebellion of 1837-38. The other programme focuses on the changes of the 1840's to 1880's period and compliments studies centring around the Fenian Raids and Northwest Rebellion times. The earlier time period programme continues to be a very flexible, adaptive one that is used with younger grades and youth groups as required.

In order to better attract high school students, a more formal World War I programme was developed which is expandable in segments to create a programme best suited for each visit. Handout material on Christmas at the front, trench construction and popular songs of the times were developed.

EVENTS

February - The Hamilton Military Museum supported this year's Winterfest by compiling a children's activity book with submissions from all the City museums. The Military Museum was free to the public for one afternoon during Winterfest.

February - Winterfest was followed shortly by Heritage Day, when admission was offered at an old-fashioned "heritage" price the Sunday before. This was complimented by a special Heritage activity sheet for the children and free "Museums of the City of Hamilton" buttons for everyone. The Hamilton Military Museum was also part of the Heritage Week presentation at City Hall, including providing an interpreter in War of 1812 uniform.

March - The activity sheets kept lots of children occupied during March break. This was followed at Easter with a special Easter egg "hunt" activity sheet and free small chocolate egg.

The Hamilton Military Museum

Programming

May - International Museums Day was celebrated with the distribution of free "Museums of the City of Hamilton" buttons.

May - Tourism Awareness Week included a day of free admission to the City museums. It was further marked by the Hamilton Military Museum with a display (in Dundurn Castle) on museology, featuring the five City museums. Supervisors also participated in the Hospitality Night for staff.

GROUNDS

The Hamilton Military Museum has been trying to encourage a greater awareness of the two Parks as national historic sites, Harvey Park in particular. The Museum began several years ago with a grounds tour map for adults. The map itself is attractive and faintly reminiscent of a nineteenth century style of pictorial map in order to encourage the user not only to see the various plaques and features but also to retain the map as a souvenir. The was redone this year to accommodate recent changes.

This grounds tour map was complimented this year by a special activity sheet for the children. This is the first time that the Military Museum has designed an activity sheet for use outside. It is a "spy" map of the grounds intending to take the children on a tour of some of the plaques where they have to find a hidden message. It is suitable for colouring so hopefully they, too, are being retained as souvenirs.

Another major step forward this year was to have Colonel Harvey's provincial plaque moved from on top of a steep incline to a location right at the entrance, where it can be seen and read by everyone. This was accomplished by the kind permission of the Ontario Heritage Foundation and the relocation was paid for by the Ministry of Culture & Communication.

In addition, the appearance of one of the older Wentworth Historical Society plaques was improved by renovations provided by the Head-of-the-Lakes Historical Society.

PROMOTIONS

Hamilton Military Museum staff met with several individuals and groups to promote the Museums various programmes and services. They included:

- Wentworth County Junior Division teachers
- History co-ordinator for the Hamilton School Board (twice)

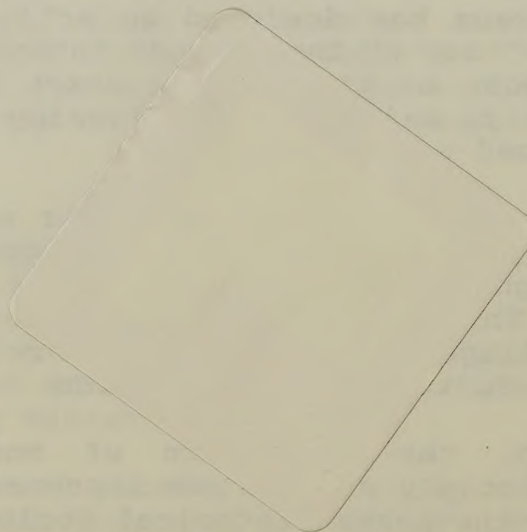
The Hamilton Military Museum

Programming

- Department of Culture & Recreation park supervisors
- Hamilton-Wentworth Intermediate Division history teachers

Flyers were distributed in quantity in the spring to all the local school boards promoting the new "Life In The Navy" programme. This was followed in September by a new, eight page booklet on the educational programmes and services at the Hamilton Military Museum. It, too, was distributed in quantity to all the local school boards. The brochure was also sent at the end of the year to individual school teachers/group leaders who had booked in 1987-88 but not in 1988-89.

Hamilton Military Museum staff did over, and distributed, the joint City Museums brochure for the Girl Guides of Canada. The Hamilton Military Museum also prepared flyers for the Boy Scouts of Canada regarding the Military Museum programmes and delivered those to Scout headquarters.



The Hamilton Military Museum

STAFF TRAINING & DEVELOPMENT

CONFERENCES/SEMINARS

One staff member was sent to each of:

- The Organization of Military Museum of Canada annual conference, Victoria, British Columbia
- The Ontario Museum Association annual conference, North Bay, Ontario
- annual Fort York military symposium, Toronto

TRAINING

All staff attended a half day Divisional Staff Training Day in May and an all day Departmental Training Day in November.

An in-house half day training session was held for Dundurn Staff who also work at the Military Museum. An orientation tour for all new summer student staff working at Dundurn Castle was conducted.

The Curatorial Assistant attended:

- WHMIS training
- how to prepare flyers and press releases
- Dundurn Castle summer training sessions on:
 - fire drill
 - the Castle restoration
 - tourism awareness and Hospitality
 - Interpretation
- Word Perfect 5 update
- Effective Meetings

The Curator attended:

- WHMIS training
- fire drill (Dundurn Castle)
- Dundurn restoration
- Word Perfect 5 update
- forms training and Income Protection Plan update

The Custodian attended:

- WHMIS training
- asbestos in the workplace seminar

The Hamilton Military Museum

LIBRARY

The regular book budget provided some two dozen new volumes as well as expanding the magazine subscriptions to include three new publications. The public donated a further 23 volumes, not including archival material.

A manual cataloguing of the library holdings has commenced but will carry well on into the next year.

The library is used extensively by the staff and has been used approximately six times this year by the public, not including telephone enquiries.

GIFT SHOP

For the first time the Hamilton Military Museum is now responsible for the ordering of products.

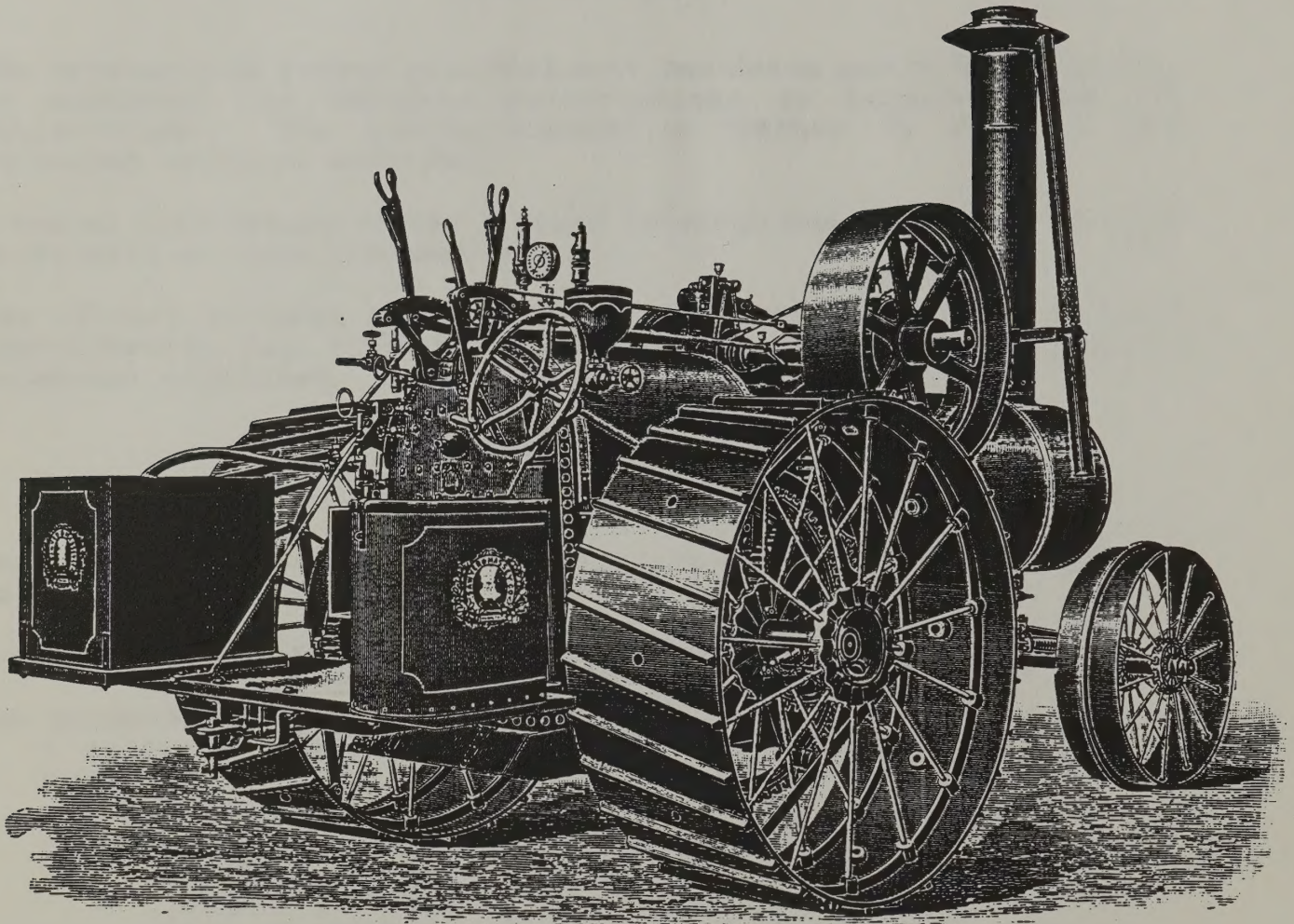
New "Museums of the City of Hamilton" bags look very smart.

New products added in 1989:

- records/tapes of the Argylls with the Lincoln & Welland Regiment
- poster honouring Dieppe
- books: "The Rocket's Red Glare"
 - "Model Soldiers"
 - "Military Uniforms"
 - "Arms & Armour"
 - "Firearms"
 - "Argyll & Sutherland Highlanders of Canada"

Hamilton Military Museum

THE HAMILTON MUSEUM OF STEAM AND TECHNOLOGY



LATEST MODEL 20 AND 25 H.P. COMPOUND TRACTION STRAW BURNING ENGINE

A Sawyer-Massey traction engine circa 1900. At one time, the Sawyer-Massey Company of Hamilton was the largest manufacturer of traction engines for farm use in North America. The Hamilton Museum of Steam and Technology has two Sawyer-Massey engines in its collection.

HAMILTON MUSEUM OF STEAM & TECHNOLOGY

ATTENDANCE

VISITATION

	<u>1987</u>	<u>1988</u>	<u>1989</u>
Free	1983	967	1500
Membership	311	489	not recorded
Adult	2747	2335	2648
Senior	667	629	928
Student	258	231	412
Child	1148	961	1205
TOTALS	<u>7114</u>	<u>5612</u>	<u>6693</u>

VISITOR SURVEY

Attendance

Adults	56	%
Children	22	%
Seniors	17.5	%
Students	4.5	%

Attendance

Residence

Hamilton	50%
Ontario	37%
U.S.	6 %
Canada	4 %
Eurasia	3 %

Staying in Hamilton	4%
Staying with friends in Hamilton	4%
Passing through	7%

13% of visitors are special interest

After a disappointing 1988, museum visitation has returned to a volume closely approaching historic levels. In a large measure, this can be attributed to re-doubled efforts on the part of staff to provide broadly based public programming to the general public.

REVENUE

ADMISSIONS

	<u>1987</u>	<u>1988</u>	<u>1989</u>
Individual	\$ 6138.50	\$ 5791.75*	\$ 6605.00*
Groups	770.25	556.00	659.35
Gift Shop	1079.34	874.44	1741.65
TOTALS	\$ 7988.09	\$ 222.19	\$ 9006.00

*includes membership fees

OTHER REVENUE

Grants received in 1988:

Ministry of Culture & Communications Operating Grant	\$13,345.00
Gift Shop	\$ 1,742.00

Museum of Steam & Technology

TOTAL REVENUE FROM ALL SOURCES

Admissions	\$ 7,264.35
Grants	\$ 13,345.00
Gift Shop	\$ 1,741.65
	=====
Total	\$ 22,351.00

TOTAL OPERATING EXPENSES

\$153,210.00

COLLECTIONS MANAGEMENT

DONATIONS

Black and White Photograph of Steam Locomotive

Framed book cover linocut, commissioned by Dr. William James, painted by Mr. Farrell Boyce for Dr. James' history of the waterworks

Book, The Steam Engine, by John Bourne, 1865

Model of steam locomotive, "Rocket", and tender

Large collection of Electrical Engineering textbook circa 1900

Steam Engineering texts circa 1900, owned by J. Newton

An instructions catalogue for Chicago Pneumatic Class 'O' air compressor

Advertising poster for the Baynes Carriage Co., Hamilton Ontario

The museum has completed the acquisition of a Sawyer-Massey Horizontal Steam engine. The engine was manufactured in Hamilton and operated a sawmill for many years.

All donations are catalogued by computer and written copies are kept in two different locations.

LOANS

The museum holds, on loan, a number of artifacts owned by the Wentworth Heritage Village/Brightside Park. Museum staff from both institutions have met to clarify issues and to put the loans on a more professional basis.

CONSERVATION

The focus of conservation work for 1989 was on the exterior masonry of the Pump House and Boiler House. Alan Seymour, the Project Architect, Martin Weaver, the Project Conservator and the Curator

Museum of Steam & Technology

CONSERVATION (Cont'd)

supervised the work. About one-half of the project has been completed. The workers will return in April 1990.

The work has been of a very high quality and has followed the best principles of heritage preservation.

Museum staff undertook a review of maintenance procedures associated with the Gartshore engines. New and less destructive methods are now in place.

This year, Martin Weaver, a nationally known conservation consultant, undertook a study of the state of Gartshore Engines and Pumphouse. Working with Alex Barbour, from the Canadian Parks Service, Weaver visited the site on several occasions and conducted tests on the masonry and engines. His report uncovered a number of significant problems which will require further study and, ultimately, a major restoration project. His study will form the basis for conservation work at the museum over the next several years.

The museum acquired a large, two-wheel dolly and a 2-ton engine hoist. The items will allow the museum to move items in the collection without risk to the employee or the artifact. The museum also acquired an additional recording thermohygrograph to assist in monitoring the environment in the museum buildings.

RESEARCH

Museum staff continue to conduct research on 19th Century Steam Engineering techniques. A number of American and British sources have been uncovered. Most of this work has been carried out by the Custodian, whose interest in, and pursuit of, this research above and beyond the call of his work, is very much appreciated by the museum.

The museum acquired copies of several, previously unknown, photographs and maps of the pumping station and environs.

In addition, the museum has been pursuing the basic "spadework" research on the history of the building, site and the waterworks employees. This information will be used to guide the development on interpretive programming, restoration and preservation work.

Museum of Steam & Technology

EXHIBITIONS

TEMPORARY

ITS ABOUT TIME - The collection of Hamilton manufactured clocks owned by James Connell was displayed at the museum last Spring. Mr. Connell is a well-known collector and co-author of the book, The Hamilton and Canada Clock Companies, published by Boston Mills Press. The collection attracted considerable public and media interest.

The exhibit was something of a departure for the museum. The exhibit publicized a growing hobby (clock collecting) and allowed the museum to interpret the emergence of secondary industry in 19th Century Hamilton.

MODEL ENGINEERING SHOW - The Autumn temporary exhibit was a display of the models made by members of the Hamilton Model Engineering Club. This organization, which has been in existence since the 1930's, meets at the museum every month. The members work with a variety of materials to make beautifully detailed working models of steam engines.

The museum, in partnership with the Hamilton Model Engineering Club, has opened a temporary exhibit of steam models--model trains, ships, stationary and traction engines which can be operated on steam or compressed air.

For the first time, the museum produced a catalogue for the exhibit, highlighting each model and its builder. The catalogue placed each model in an historical context. The catalogue was produced entirely in house and has been well received and appreciated by the public.

The exhibit has attracted a solid public interest and support. The unseasonable weather clearly dampened visitation. On those occasions when the weather cooperated, the museum was busy.

PROGRAMMING

EDUCATION PROGRAMMING

The museum has focused this year on developing new educational programmes. Although the development on a core of supportive teachers is a slow process, the museum has already shown a impressive 26% increase in the number of booked tours.

The museum is enjoying an increased interest among local area teachers in the education programmes offered at the museum. Museum staff has developed new urban geography programmes for high school students (Grade 9 and Grade 12). Staff have been working in conjunction with teachers in the Halton Board of Education. The museum is promoting the programme as a joint offering with the adjoining Sewage Treatment Plant. These visits have proven to be very successful--teacher evaluations have been extremely positive.

Museum staff have developed supporting documentation for the urban geography, the special technical programmes and intermediate history programme. In the coming year, museum staff will focus on general science and junior level programmes.

PUBLIC PROGRAMMING

GENERAL PROGRAMMING - The technical nature of this site requires that each visitor receive a guided tour. The tour is usually geared to the individual visitor. Surveys show that about 80% of all visitors are relatively unfamiliar with technical themes. This recognition has guided a review of our current public programmes.

Revisions have been made to the programme which focuses attention on the social history of the site: working conditions, the major historical figures and the site's impact on the growth of the city. The new permanent exhibit, "The Only One in North America," has proven useful. In addition, interpreters are now using a variety of educational aids to assist understanding.

In-depth technical details on the engine operation are still available on request. As well, interpreters focus on the ethics of preservation and the preservation work being carried out at the site.

Museum of Steam & Technology

Programming

ALTERNATIVE PROGRAMMING - Museum staff recognize that some areas of the museum will never be accessible to persons with disabilities. As well, many visitors can be alienated by an excessive focus on the technical aspects of the site. Staff felt that alternative programming was required. As a result, the video theatre has been re-organized and efforts have been made to develop a video library which will address a variety of interests in a non-threatening manner. New acquisitions included:

- . "The Impact of New Medical Knowledge" from The Day the Universe Changed series by James Burke;
- . "The Factory and MarketPlace Revolution" from The Day the Universe Changed series by James Burke.

These videos describe the development of ideas and technology which made the Hamilton Pumphouse both possible and necessary in an entertaining and informative manner. Both have been very well received. The "Impact" video is used extensively in our education programmes to good effect.

- . "H2Overview" from the Vista series by TV Ontario.

This video includes a short section of the Gartshore engines in operation and discusses the issues related to providing clean drinking water to the urban dweller. An interesting video, we use it in our urban geography programming.

- . "Mechanical Energy" by Churchill Films
- . "Energy at Work" by Churchill Films
- . "Turn a Handle, Flick a Switch" by Churchill Films

These videos are geared to younger visitors to help them understand the scientific principles behind the pumping station. The films are proven winners with the pre-adolescent visitor.

- . "The Corliss Engine" by Carl Kriegsckotte
- . "How to Run a Steam Locomotive"
- . "When Steam was King" by the International J.I. Case Heritage Foundation

These videos are of a more technical nature. All videos are shown on a rotating basis and/or by request. In the coming year, the video theatre will be further re-arranged and will be given a permanent home in the Keefer Gallery.

Museum of Steam & Technology

STAFF TRAINING & DEVELOPMENT

The museum staff attended a wide variety of conferences, courses and seminars in 1989.

CONFERENCES

ALHFAM - In June, the Curator attended the Annual Conference of the Association of Living Historical Farms and Agricultural Museums in Indianapolis, Indiana. This was an excellent opportunity to discuss safety and preservation issues with colleagues at agricultural and industrial history museums.

The Curator received a number of useful suggestions and contacts which he will be utilizing in the next few months.

ONTARIO MUSEUM ASSOCIATION ANNUAL CONFERENCE - In October, the Curator attended the Annual Conference of the Ontario Museum Association in North Bay. The Conference had two themes:

- . Bilingualism and Biculturalism in Ontario Museum; and
- . The Role of Municipalities in Museums

Both themes were well presented. Conference participants took an active role in the programme. The Curator gained a number of important insights, ideas and contacts. The Curator is preparing a more complete report.

As part of the conference, the Curator attended the Pre-Conference Seminar: "Ethical and Fiscal Responsibilities in the Museum Workplace". The seminar focused on:

- . Pay Equity
- . Unions in Museums
- . Professionals in Museums
- . The Museum Labour Force
- . The State of the Museum Profession

The seminar was well organized and intensely interesting. The Curator had an opportunity to talk with other museum workers with particular experience in one or more of these areas.

Museum of Steam & Technology

Staff Training & Development

At the Annual General Meeting of the Association, the Curator returned as a Councillor for the OMA. He will sit on the Council and chair the Professional Development Committee.

COURSES AND SEMINARS

CONFLICT MANAGEMENT - In the Spring, the Curatorial Assistant attended this course offered by the City. He learned a great deal about this kind of management and has written a detailed report.

INTRODUCTION TO MUSEUMS - Over the summer, the Curatorial Assistant enrolled in an Ontario Museum Association course, "Introduction to Museums." This course is one of nine courses which lead to a Certificate in Museum Studies offered by the Association. The course is offered in a distance education format.

The course, offered in a distance education format, deals with the history of museums, their audiences and their roles in the community.

PLASTICS AND POLYMERS - In October, the Custodian attended a three day seminar in Toronto offered by the Toronto Area Conservators Group dealing with the use of plastics, polymers and related chemicals in museums. Sessions were conducted by the Royal Ontario Museum and Ontario Ministry of Culture and Communication Conservators. The Custodian learned the most recent research in the properties, applications and safe use of these materials.

ADVANCED REPORT WRITING - The Custodian attended a one day course on report writing. This very useful course, offered by the City, highlighted appropriate formats and approaches to report writing.

WHMIS - Two members of staff, both Historical Interpreters, attended the City's WHMIS seminars.

Museum of Steam & Technology

STAFF APPOINTMENTS

In the past year, the museum has appointed a new Curator and new Curatorial Assistant.

Ian Kerr-Wilson accepted the position of Curator in April. Mr. Kerr-Wilson came from the Ministry of Culture and Communications and the Ontario Heritage Foundation. He had previously been employed in military, marine and industrial history museums in Kingston and Toronto. He has graduate degrees in American History and Museum Studies.

The museum is also pleased to have appointed Dallas Wood as Curatorial Assistant in October. Mr. Wood is a trained and knowledgeable museum worker. He has five years experience in research and curatorial positions at agricultural, technological and community museums in Alberta and Ontario. He has graduate degrees in Canadian History and Museum Studies.

COMMUNITY SUPPORT

VOLUNTEERS - The Hamilton Model Engineers Club continues to meet at the museum. The Curator is an honorary member of the club and attends all meetings. The Curator takes the opportunity to meet with the members and discuss the status of museum projects with the group as a whole and informally with interested individuals.

Museum staff have also been working with the Golden Horseshoe Live Steamers regarding several matters: the building of a new fence around their track; placement of the second phase of their layout; and a possible temporary exhibit for the Spring of 1990.

Staff also work with the Hamilton Historical Machinery Club. This organization undertakes a large share of the work associated with putting on the Annual Steam and Gas Show.

The museum will continue to facilitate the activities of these very energetic clubs.

The museum has been approached by the Toronto, Hamilton and Buffalo Railway Society. This organization is interested in working with the museum to preserve the history of the T.H. & B. Railway.

OTHER PROJECTS- The museum was decorated for Christmas with the help of Tracy Hand-Breckenridge's class from Child's Play Children's Centre.

Museum of Steam & Technology

LIBRARY

In addition to the archival material acquired in 1989, the museum research budget provided for the purchase of 12 industrial history or steam technology textbooks. In addition, subscriptions to special interest, industrial history and museological periodicals were renewed.

WHITEHERN

ACCOUNTS

DATE	DEBIT	CREDIT	BALANCE
1911			
Jan 1			100.00
Feb 1	10.00		90.00
Mar 1		20.00	110.00
Apr 1	5.00		105.00
May 1		15.00	120.00
Jun 1	12.00		108.00
Jul 1		8.00	116.00
Aug 1	3.00		113.00
Sep 1		18.00	131.00
Oct 1	7.00		124.00
Nov 1		12.00	136.00
Dec 1	1.00		135.00

WHITEHERN

WHITEHERN MUSEUM

ATTENDANCE

<u>Category</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>	
Adult	2,727	3,455	2,990	3,446	(37.5%)
Senior	1,545	1,190	1,085	1,216	(13.2%)
Student	467	520	335	620	(6.8%)
Children	2,719	3,353	3,552	3,903	(42.5%)
TOTAL	7,458	8,518	7,962	9,185	

* 1989's attendance marked the highest annual attendance for any full year of Whitehern's operation 1972-1989.

GROUP TOURS

1986	144
1987	168
1988	188
1989	207

<u>CATEGORY</u>	<u>NUMBER OF GROUPS</u>	<u>PERCENTAGE</u>
Adult	18 groups	8.7%
Senior	15 groups	7.2%
Student	26 groups	12.6%
Children	148 groups	71.5%

PAID VERSUS COMPLIMENTARY ADMISSION

<u>Year</u>	<u>Paid</u>	<u>Complimentary</u>	<u>Total</u>
1986	5,373	2,085	7,458
1987	6,432	2,086	8,518
1988	6,132	1,830	7,962
1989	6,634	2,551	9,185

Specialty Groups/Programmes - Complimentary

45 FAM Tours
40 Teacher orientation
25 Museum staff - other sites
10 Tourist info booth staff orientation
55 OMNI-CPRA, CAMA, Conferences
50 "Up With People"
215 Winterfest & Museum's Day
70 Seniors Carousel

510

Garden Programmes - Complimentary

675 Egg hunt
205 Concerts
10 disabled children (outdoor garden tour and toys)
475 Garden parties

1,365

Other - Complimentary

625 Tour escorts
65 Coupons, Passes, age 5 and under.

690

Whitehern Museum

Attendance

REVENUE

<u>GENERAL ADMISSION</u>	\$ 8,975.51
<u>MINISTRY OF CULTURE AND COMMUNICATIONS</u>	
<u>COMMUNITY MUSEUM OPERATING GRANT</u>	25,978.00
<u>HAMILTON FOUNDATION</u>	2,000.00
<u>DONATIONS AT THE DOOR</u>	90.00
<u>OTHER DONATIONS - HAMILTON MUSICIANS' GUILD</u>	480.00
<u>HAMILTON SPECTATOR</u>	300.00
<u>ALLAN CANDY COMPANY</u>	60.00

TOTAL REVENUE FROM ALL SOURCES

\$ 37,883.51 (1988 - \$34,731.52)

Whitehern Museum

COLLECTIONS MANAGEMENT

ACQUISITIONS

Whitehern is a documented site with a closed collection of McQuesten artifacts. The site, has limited storage and will only collect original artifacts if they are directly related to the McQuesten collection. However, Whitehern actively purchases reproductions for use in programmes.

Artifacts:

- In 1989, one artifact, was acquired by purchase. It is a cast iron stove manufactured at the McQuesten and Co. C.W.. This is the only item from the family foundry in the collection.

Reproductions:

- For conservation purposes, Whitehern has purchased a reproduction linen table cloth for the dining room table. The original table cloth, which can no longer withstand the stress of display, has been put in storage.
- Over 100 reproduction (turn of the century style) glass ornaments were purchased for the Christmas programme. Original ornaments would be vulnerable to breakage as they are displayed on the natural Christmas tree.

LOANS

Short term loans were made to the following organizations and institutions in 1989:

- Hamilton Public Library, Main Branch
- Hamilton Public Library, Barton Branch
- Seneca School, Hamilton Board of Education
- Fieldcote Museum
- Dundurn Castle

In addition, short term loans of archival materials on microfiche were made to private researchers.

Whitehern Museum

CONSERVATION

Building Conservation

Quadrangle Architects Limited have completed the preliminary draft of a Building Conservation Study for Whitehern. The study consisted of a building condition report outlining existing deficiencies and strategies to correct them in the most appropriate, historically and museologically sound manner. The final report will be used as the primary tool for maintenance and systems work at the site, over the next decade.

Artifact Conservation Treatment

Projects in the field of conservation continued as part of a long-term programme to preserve and care for the collection. The following artifacts were treated by professional conservators.

Textile:

- The Decorator Cushion, accession # 968.39, composed of silk velvet, corded silk stripes, lace and feather stuffed cotton, was stabilized. The badly torn lace was cleaned and repaired.
- The original fabric (circa 1860) of the Ottoman Stool, accession # 968.736, silk/linen (warp face silk), in very bad condition was stabilized. The fabric was vacuumed, repaired, and covered with an over layer of fine net.
- The Aubusson Carpet, Drawing Room, continued to receive conservation treatment. Numerous broken warp threads and slitted areas were repaired.

Framed works on Paper:

- The following framed works which had been backed and matted in acidic materials were cleaned, deacidified and rematted and reframed using archival materials and methods:

Whitehern Museum

watercolour, violin, R.B. McQuesten
968.693.2, watercolour, R. B. McQuesten.
968.693.1, watercolour, R.B. McQuesten.
968.690, photograph, Rev. T. Baker.
968.32, photograph, Bearded man.
968.33, photograph, Sixth Form U.C. College.
968.29, photograph, Dr. Calvin McQuesten.
968.674, photograph, Mrs. Baker.

- The decorative frame containing R. Whales's "View of Hamilton" which fell off its hook early in the year needed emergency repair. Its broken pieces (most saved) were matched and set into their original locations. Missing areas were filled, remodelled, and retouched with pigment.

Artifact Care/Cleaning

Whitehern has a large collection, of approximately 18,000 artifacts made of various materials including textiles, glass, wood, paper, metals, leather, feathers, ivory, china. In addition, the interior finishes of the building are original. Great care is taken in the maintenance of the building and its contents. Daily preventative maintenance routines are performed using museologically approved methods, products and equipment.

Special Projects

The dishes, glass and crockery in China Storage was reorganized and shelves were relined. The artifacts were inspected for signs of deterioration, cleaned, and wrapped in acid free tissue.

The textiles stored in the drawers of the period room furniture were inspected for signs of deterioration, screen vacuumed, loosely re-folded, and re-lined with fresh acid free tissue.

The storage drawers, beneath the exhibit room display cases, containing composite artifacts (books, toys, works of art, miscellaneous personal items) were inspected for signs of deterioration, reorganized, cleaned, and relined with archival materials.

The permanent displays were cleaned. This involved removing all the artifacts and inspecting them for signs of deterioration. Moth bags were replaced. The artifacts were cleaned using various cleaning methods (brush, cloth, never dull polish and screen vacuum).

Whitehern Museum

Collections Management

The artifacts in the print storage were inspected for signs of deterioration and were cleaned.

The furnace, formerly filled with extraneous materials and equipment, was emptied to accommodate three cupboards for the storage of cleaning supplies.

The main floor of the stable, formerly filled with extraneous materials and several large artifacts was cleaned. The artifacts were taken upstairs and many items were removed.

Equipment

An automatic washer-dryer was purchased and installed in the furnace room, to facilitate the cleaning of dust cloths, towels and gloves.

A dehumidifier, necessary to control humidity levels through the summer, was purchased replacing one that had become unreliable.

A dust buster was purchased to simplify quick clean ups between tours.

Storage

Collection storage conditions at Whitehern were evaluated. Approximately 13,000 artifacts are stored throughout the site in various inadequate conditions. A proposal considering the adaption of the upper floor of the stable building into a collections storage location was completed.

In 1990, the "Visiting Conservator Study" will further determine whether the future of Whitehern's storage will be situated "on site" within the upper floor of the stable building or off-site at another storage facility.

UPGRADES

Space Allocation

The office space of the site was re-organized. Four work spaces were created, one for each of the following staff: the cleaner, interpreters, curatorial assistant and curator. A separate staff room was set up in the basement, away from the work areas.

Whitehern Museum

Maintenance

The following interior areas of the building were painted : two offices, the back hall.

The following exterior areas of the building were painted : doors, window frames, wood trim, gates, benches and the cast iron fence.

The hall way rugs (reproduction) on all three floors were cleaned by an outside contractor.

Security

The Burglar/Fire alarm was upgraded and motion detectors were installed.

Equipment

The telephone system was upgraded to include a second line and an intercom.

The following office equipment was purchased: Projection screen, typewriter, high boy cabinets, typing table, folding chairs.

RESEARCH

Research is a part of the planning process of most aspects of the operation of the museum: interpretation, education programmes, special events, collections management, artifact conservation, exhibition, grounds and building maintenance.

Whitehern has a large archives which consists of correspondence, scrap books, books, and photographs. Over the past year more of this information has been copied onto microfiche, facilitating access to researchers. In 1989, numerous researchers have worked with this information including a researcher from Wentworth Heritage Village, a researcher compiling information for a book about T.B. McQuesten (tentatively to be published in 1990), a writer for the Hamilton Dictionary of Biographies, and museum staff.

Whitehern Museum

EXHIBITIONS

Permanent

As a period setting, little was required in the way of changes to the restored areas of the house. Permanent displays in the exhibit room were re-organized and upgraded.

Seasonal changes were made to the dressing room. During the fall a winter dress and accessories were displayed, and in the spring it was replaced by a muslin dress and accessories.

Fresh flowers replaced the dry flower arrangements during the spring and summer.

Temporary

"Display of Decorative Glass", featuring various types of glass from the McQuesten collection accompanied by interpretation notes.

"Edwardian Christmas", the house decorated for an Edwardian Christmas accompanied by a brochure, passport and interpretation notes.

Temporary/Off-Site

Display at Seneca Public School "Museums love Children" featuring artifacts and reproductions used at the five city of Hamilton Museums. May - June 28

The display of toys in the Children's Section of the Hamilton Public Library, Main Branch. September - October

Display featuring "Toys, China, Glass and Photographs" at the Barton Branch, Hamilton Public Library. March - April

Whitehern and Dundurn installed a joint display featuring "An Early Christmas" in downtown's Gore Park throughout December.

Whitehern Museum

PROGRAMMING

School/Community Programmes

The following educational programmes were offered throughout the year. These programmes were developed to meet the needs of school and community groups.

WORK AND PLAY - Forty-five minute programme, designed for preschool age children, includes dressing in costumes, role-playing, and singing.

TOYS AND LEISURE - One-hour programme, designed for primary and junior classes, includes a tour emphasizing turn of the century leisure activities, games and toys.

EDWARDIAN LIFE - One-hour programme, designed for the junior level, highlights turn of the century lifestyle, modes of behaviour and dress.

WALK INTO THE PAST - One-and-a-half to two-hour programme, highlighting the life of the McQuesten family and their neighbourhood.

EDWARDIAN CHRISTMAS - One-hour programme, adapted for preschool, primary, junior, and intermediate levels, includes a tour of the house decorated for a turn of the century Christmas, discussion of traditions and a craft workshop.

COLLECTORS'TOURS - Two-hour programme, designed for antique and interior design classes, studying the collection in detail.

ENGLISH AS A SECOND LANGUAGE - One-hour programme specially designed to meet the language skills of the group.

SPECIAL NEEDS GROUPS - One to two-hour programmes developed in conjunction with the group leader to meet the special needs of the group. In 1989, this involved working with the Y.W.C.A. and the C.N.I.B. staff.

Whitehern Museum

Programming

BADGE PROGRAMMES - Two and a half hour workshop, designed for Brownies and Girl Guides, meeting the requirements of the Toymaker/Needleworker Badge.

Public Programming

In addition to daily guided tours conducted by costumed interpreters, seasonal programmes are scheduled to offer a varied museum experience to visitors.

EDWARDIAN ROMANCE, an afternoon featuring piano music and a children's valentine craft.

HERITAGE DAY, an afternoon featuring the "T.B. McQuesten, The Forgotten Builder" documentary.

MARCH BREAK, a week featuring special activities (doll house making, toy making and activity booklet) for children and parents.

INTERNATIONAL MUSEUMS DAY, Guided tours focusing attention on the care of collections at the museum. The film "Museum Conservation" was featured.

GARDEN TOURS, Guided tours of Whitehern's historic garden, highlighting its development over 120 years.

SENIORS CAROUSEL, Garden Parties for senior citizens featuring, tours, entertainment and refreshments.

EDWARDIAN CHRISTMAS EVENINGS, Extended evening hours featuring tours, refreshments and toy demonstration.

TOYMAKER DEMONSTRATION, Toymaker, Alan Case, demonstrating his collection of wooden toys.

Outdoor Special Events

Special events, organized in the historic garden setting, promote Whitehern within the community and attract a broader audience.

EASTER EGG HUNT, Children search for chocolate easter eggs hidden in the garden.

Whitehern Museum

GARDEN CONCERTS, Public concerts in the garden featuring classical music performed by the "String Quartet Panache" and the "Hamilton Wind Quintet".

GARDEN PARTIES, Family garden parties featuring garden tours, activities for children, and musical entertainment.

OUTREACH - Staff Presentations

Whitehern staff made the following off-site presentations:

THE DEVELOPMENT OF WHITEHERN'S GARDEN, the curator presented a talk about the historical development of Whitehern's garden to the Hamilton Garden Club.

EDWARDIAN CHRISTMAS AT WHITEHERN, the curator presented a talk about the McQuesten Family Christmas to the staff of Dundurn Castle.

TOYS AND LEISURE, The Curatorial Assistant and Historical Interpreters made a special presentation about Whitehern's summer programmes at the orientation day for the Culture and Recreation Department Playground Supervisors.

WHITEHERN, The Historical Interpreters made a special presentation using slides and reproductions at the Deer Park Villa Nursing Home in Grimsby.

Audio Programmes

Community groups and schools borrow Whitehern's slide presentation, about the history and restoration of the house, and video-documentary, about T.B. McQuesten the "Forgotten Builder" to use off site.

Interpretation Notes

The following interpretation notes were developed in 1989:

- A joint Whitehern and Dundurn Castle ticket-information brochure was researched, designed typeset and printed for visitors.

Whitehern Museum

Programming

- A Christmas Activity Booklet for preschool and primary aged children was completed.
- The General Whitehern hand-out and Garden Notes were re-written. They will be printed and available for visitors in 1990.

OTHER

- Whitehern Garden was the setting for the "Organists Conference" reception and the YWCA volunteer luncheon.

COMMUNITY SUPPORT

- Twenty dedicated volunteers assisted with special events at the site, throughout the year. Their enthusiasm and support was an enormous asset to the site.
- The Garden Club of Hamilton made two beautiful dried flower arrangements, for display in the historic setting.
- The Hamilton Foundation awarded a grant of \$2,000.00 to the site.
- The Allan Candy Company Limited supported the site by donating Chocolate Easter Eggs, for the Egg Hunt.
- The Dofasco Illustrated News took pictures of the McQuesten toys, and the period room settings decorated for Christmas to be published in their 1990 December issue.
- Whitehern was featured in the Great Getaways column, Globe and Mail, Saturday, November 18.
- Century Home June/July 1989 issue featured Whitehern in their portrait article "Homemaker" about the restoration projects of Jeanne Minhinnick.
- The Hamilton Spectator donated large advertisements and \$300.00 for the Garden Party Special Events.
- The Hamilton Musician's Guild, Music Performance Trust Fund donated \$480.00 for the musicians' fees at special events.

Whitehern Museum

Programming

- The Economic Development Department promoted Whitehern at Trade shows, in promotional videos and at the tourist information booths.
- The following local media have been very supportive of the site and its programmes by promoting the site's events:

CHCH-TV News

CHCH-TV "A Bit About"

Cable 14 (Stoney Creek)

Cable 14 (Hamilton)

The Hamilton Spectator

The Brabant Weeklys

CHML/CKDS

Hamilton This Month

STAFF TRAINING & DEVELOPMENT

Whitehern staff

The staff consisted of two full time positions, (Curator, Cleaner), three part time positions, (Curatorial Assistant, two Historical Interpreters) and one seasonal position (Historical Interpreter).

At the end of 1989, the Curatorial Assistant position was upgraded and made into a full time position.

Two Co-op secondary school students had their placement at the site. A history student from Sherwood, in the spring, and a commercial arts student from Bishop Ryan, in the fall, assisted with the daily operations of the site.

On-Going Training

In 1989, seven new staff (interpreters and co-op students) received a one-week orientation to the site.

Staff training continued during scheduled staff meetings, where research, collection, health and safety, and programming information was shared.

Off-Site Visits

Members of the Whitehern staff visited the following sites as part of their staff training:

Children's Museum
The Hamilton Military Museum
The Museum of Steam and Technology
Dundurn Castle
Schneider Haas
Seagram's Museum

In addition Whitehern welcomed staff from other sites and shared research and education programme information with them, including:

- Community Programme Co-ordinator, Myrtleville House, Brantford
- Assistant Curator and Teacher Interpreters Museum, Schneider Haas, Kitchener
- Grimsby Museum Board of Directors
- Dundurn Castle Summer Staff

Whitehern Museum

Staff Training & Development

Conferences/ Workshops/Courses

Ontario Museum Association, North Bay (Curator).
Ontario Historical Society, "An Edwardian Experience" (Curatorial Assistant)
Ontario Museum Association "Care of Collections" (Curator)
Ontario Museum Association "Education" (Curator)

Training

Conflict Resolution (Curator)
Report writing (Curatorial Assistant)
Asbestos (Curatorial Assistant)
WHMIS training (Cleaner)
Aids Awareness (Curator)
Fire safety procedures (All Staff)
Wordperfect 5 (Curator, Curatorial Assistant)
Half Day Divisional Training (All Staff)
Departmental Training Day (All Staff).
Docent Training (Interpreters, Curatorial Assistant)
Interpretation, Christine Castle (Interpreters, Curatorial Assistant),
Hospitality Training, Bill McBride (Interpreters)
Vantage Telephone System Training (All)

Whitehern Museum

LIBRARY

Several new books on subject areas of history, collections and museology were purchased for the staff resource library. The library is available for staff information and reference.

Slides were taken of the house decorated for an Edwardian Christmas. These slides will be available for reference and research presentations.

Health/Safety

Whitehern's cleaner has been a member of the City of Hamilton Museums Disaster planning committee. Through regular meetings the team has developed an outline for the proposed sites disaster plan manual. Whitehern's fire plan section has been completed.

Whitehern's radiator hot water pipes have been inspected for the presence of asbestos. The split elbow joints containing asbestos have been re-sealed.

HAMILTON PUBLIC LIBRARY



3 2022 21335982 7